

LIST OF THE CERTIFICATES AND DOCUMENTS
TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE
MMS COURSE (2019–20)

The students who will be allotted Welinkar Institute for MMS course shall produce the following certificates in **ORIGINAL** and 3 **SETS OF PHOTOCOPIES**. No fees will be accepted and No admission will be granted without fulfilling the aforesaid requirement.

I. LIST OF DOCUMENTS :

Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting

1.	Internet Copy of Allotment Letter
2.	Admission Acceptance Receipt issued by ARC
3.	Written Test Identity Card
4.	Final Score Card - CMAT / CAT / MAT / XAT / ATMA / MH-CET / GMAT
5.	General Undertaking, Anti Ragging Affidavit from Parent & Student
6.	S.S.C. or Equivalent Mark-list
7.	H.S.C. or Equivalent Mark-list
8.	Degree Mark-lists of all semesters
9.	Degree Convocation Certificate (Issued by the University)
10.	Gap Certificate in prescribed format (Affidavit on stamp paper of Rs.100/-) *
11.	Birth Certificate issued by Municipal Corporation
12.	Caste Certificate (For Reserved Category candidates) *
13.	Caste Validity (For Reserved Category candidates) *
14.	Non-Creamy Layer Certificate valid upto 31 st March 2020 *
15.	Income Cert. issued by Tahasildar for the Financial Year 2018-19 for SC, ST, NT, VJ, DT, OBC, SBC, SEBC & EBC students (Domicile Certificate is Mandatory for candidates eligible for free ship/ scholar ship)
16.	Proof of Minority *
17.	1. TC / Leaving Cert. from last attended college 2. Migration Cert. (for candidates Graduated from other than University of Mumbai)
18.	Certificate of Indian Nationality (Domicile Cert./Leaving Cert./ Indian Passport / Birth Certificate (wherein nationality is mentioned as "Indian"))
19.	i) Type-A – Domicile Cert./Birth Cert./Leaving Cert. specifying place of birth within Maharashtra ii) Type B - Domicile Certificate(Candidate / Father / Mother) iii) Type C - Proforma A, Transfer Order, Joining Letter iv) Type D - Proforma B-1, Transfer Order, Joining Letter /Proforma B-2, Pension Pay Order, Proof of settlement v) Type E - Proforma – G1/G2
20.	For J & K Category- a) Allotment Letter issued by DTE b) Proforma J / K / L (as applicable)
21.	Permanent Disability Certificate issued by the Competent Authority and Domicile Certificate
22.	UID Aadhar Card
23.	Medical Fitness Certificate in the Institute's prescribed format

* If applicable

Link for filing Antiragging affidavits online through the following sites-

www.antiragging.in / www.amanmovement.org

On successful completion you will get affidavits through email. Sign them and submit.

Link for format of - [Gap Certificate](#) , [Medical History Form](#) ,
[Undertaking for 'Appearing' Candidates](#)

II. 2 Passport size Photographs of the candidate.

III. The admission is provisional and subject to the final approval of Jt. DTE / DTE / University of Mumbai / Admission Regulating Authority.

IV. Fees: The students are required to pay fees through two separate D.D. payable at Mumbai / at par cheques / Local (Mumbai) cheques drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the fees applicable to specific category.

(Amount in Rs.)

<i>Category</i>	<i>Tuition Fee</i>	<i>Development Fee</i>	<i>Fees payable to University of Mumbai</i>	<i>Total Fee</i>	<i>Library Deposit (Refundable)</i>
Open	2,78,261/-	41,739/-	1,255/-	3,21,255/-	4,000/-
OBC / SEBC /EBC	1,39,131/-*	41,739/-	1,255/-	1,82,125/-	4,000/-
NT/DT-VJ/ SBC	**	41,739/-	1,255/-	42,994/-	4,000/-
SC/ST	**	**	1,255/-	1,255/-	4,000/-

Note : *One Cheque / DD should be for total fee and other cheque / DD for Library deposit.*

* 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.

** Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.

Note for Reserved category students :

1. Students are requested to comply with requirements of eligibility criteria by submitting the required documents to the institute.
2. As per the Maharashtra Govt. GR No. TEM-2018/PK35/TE-4 dated 31.03.2018 & GR No. EBC-2017/PK27/Shikshan dated 01.01.2018 student belong to DT/VJ, NT, OBC & SBC category are eligible for free ship only if their annual family income is less than or equals to Rs.8,00,000/-.
3. In case, the free ship / scholarship application is rejected by the concerned department of Govt. of Maharashtra, the student will be solely responsible for further consequences.

The candidates need to fill Eligibility form online on mum.digitaluniversity.ac and pay requisite charges as under-

1. No fee for University of Mumbai Candidates
2. Eligibility cum Enrolment Fees Rs.400/- (Other than Mumbai University but within Maharashtra State)
3. Eligibility cum Enrolment Fees Rs.500/- (Other than Maharashtra State / Technological University)

PROF. DR. UDAY SALUNKHE
GROUP DIRECTOR