

LIST OF THE CERTIFICATES AND DOCUMENTS
TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE
MMS COURSE (2024–25)

The students who will be allotted Welingkar Institute for **MMS** course shall produce the following certificates in **ORIGINAL** and 3 **SETS OF PHOTOCOPIES**. No admission will be granted without fulfilling the aforesaid requirement.

1.	Provisional Seat Allotment Letter
2.	e-Verification Receipt-cum-Acknowledgement
3.	Seat Acceptance Fee Receipt
4.	Written Test Identity Card
5.	Final Score Card - CMAT / CAT / MH-CET / MAT / ATMA / XAT / GMAT
6.	General Undertaking, Online Anti Ragging Affidavit from Parent & Student
7.	S.S.C. or Equivalent Mark-list
8.	H.S.C. or Equivalent Mark-list
9.	Degree Mark-lists of all semesters
10.	Degree Certificate (Issued by the University)
11.	Gap Certificate in prescribed format (Affidavit on stamp paper of Rs.100/-) *
12.	Birth Certificate issued by Municipal Corporation
13.	Caste Certificate (For Reserved Category candidates) *
14.	Caste Validity (For Reserved Category candidates) *
15.	Non-Creamy Layer Certificate valid up to 31 st March 2025 *
16.	Income Cert. issued by competent authority of Maharashtra State for the Financial Year 2023-24 for SC, ST, NT, VJ, DT, OBC, SBC, SEBC, EBC, EWS & TFW students
17.	Proof of Minority *
18.	1. TC / Leaving Cert. from last attended college 2. Migration Cert. (for candidates Graduated from other than University of Mumbai)
3.	Certificate of Indian Nationality (Domicile Cert./Leaving Cert./ Indian Passport / Birth Certificate (wherein nationality is mentioned as "Indian")
4.	i) Type-A – Domicile Cert./Birth Cert./Leaving Cert. specifying place of birth within Maharashtra ii) Type B - Domicile Certificate (Candidate / Father / Mother) iii) Type C - Proforma A, Transfer Order, Joining Letter iv) Type D - Proforma B-1, Transfer Order, Joining Letter / Proforma B-2, Pension Pay Order, Proof of settlement v) Type E - Proforma – G1 and G2 vi) Proforma U – Orphan Candidate vii) Proforma V issued by Tahasildar – EWS category
5.	<u>For J & K Category-</u> a) Allotment Letter issued by DTE b) Proforma J / K / L / M (as applicable)
6.	Permanent Disability Certificate issued by the Competent Authority and Domicile Certificate
7.	UID Aadhar Card
8.	Medical Fitness Certificate in the Institute's prescribed format

* If applicable

Link for filing Antiragging affidavits online from Student and Parent through the following sites-

www.antiragging.in / www.amanmovement.org

On successful completion you will get affidavits through email. Student and his/her parent should sign the respective affidavit and submit.

Link for format of - [Medical fitness certificate](#), [GAP Certificate](#)

II. 2 Passport size Photographs of the candidate.

III. The admission is provisional and subject to the final approval of Jt. DTE, DTE, Admission Regulating Authority and University of Mumbai.

IV. Fees: The candidates are required to pay fees through Net Banking /D.D. Payable at Mumbai drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the fees applicable to the category.

(Amount in Rs.)

Category	Tuition Fee	Development Fee	Total Fee	Library Deposit (Refundable)
Open	3,74,782/-	56,218/-	4,31,000/-	4,000/-
OBC / SEBC /EBC / EWS (Boys)	1,87,391/-*	56,218/-	2,43,609/-	4,000/-
OBC / SEBC /EBC / EWS (Girls)	**	56,218/-	56,218/-	4,000/-
NT/DT-VJ/ SBC /TFWS	**	56,218/-	56,218/-	4,000/-
SC/ST	**	**	--	4,000/-

* 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.

** Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.

In addition to above fees, the candidate is also required to pay the University fee as per the candidature type. The candidate needs to fill Pre-Admission Registration form online on mum.digitaluniversity.ac at the time of confirmation of admission to the institute and pay charges at the Institute, as shown on University portal after filling the Pre-Admission Registration form.

Note : Candidates need to carry 2 separate Demand Draft (if paying through DD) as follows :

1. Total fee (As applicable)
2. Library Deposit (Rs. 4000/-)

Note for Reserved category candidates (SC, ST, NT, VJ, DT, OBC, SBC, EBC, SEBC, EWS):

1. Fees for reserve category candidates as mentioned above is applicable only to the eligible candidates.
2. Candidates are requested to comply with requirements of eligibility criteria by submitting the required documents to the institute.
3. As per the Maharashtra Govt. GR No. TEM-2018/PK35/TE-4 dated 31.03.2018 & GR No. EBC-2017/PK27/Shikshan dated 01.01.2018 student belong to DT/VJ, NT, OBC & SBC category are eligible for free ship only if their annual family income is less than or equals to Rs.8,00,000/-.
4. In case, the free ship / scholarship application is rejected by the concerned department of Govt. of Maharashtra, the student will be solely responsible for further consequences.

Candidates belonging to reserved category/EBC/EWS, admitted under Institute level seats (ACAP vacancy) are required to pay fees as per open category.

Note : Students granted admission under Against CAP Vacancy Seats shall not be eligible for any Free-ship / Scholarship.

(The Fees will be accepted between 11.00 am to 5.00 pm on the dates mentioned in Allotment letter)

Prof. Dr. Pradeep Pendse
I/C Director