

**LIST OF THE CERTIFICATES AND DOCUMENTS**
  
**TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE**
  
**MMS COURSE (2023–24)**

The students who will be allotted Welingkar Institute for MMS course shall produce the following certificates in **ORIGINAL** and 3 **SETS OF PHOTOCOPIES**. No admission will be granted without fulfilling the aforesaid requirement.

1.	Provisional Seat Allotment Letter
2.	e-Verification Receipt-cum-Acknowledgement
3.	Seat Acceptance Fee Receipt
4.	Written Test Identity Card
5.	Final Score Card - CMAT / CAT / MH-CET / MAT / ATMA / XAT / GMAT
6.	General Undertaking, Online Anti Ragging Affidavit from Parent & Student
7.	S.S.C. or Equivalent Mark-list
8.	H.S.C. or Equivalent Mark-list
9.	Degree Mark-lists of all semesters
10.	Degree Certificate (Issued by the University)
11.	Gap Certificate in prescribed format (Affidavit on stamp paper of Rs.100/-) *
12.	Birth Certificate issued by Municipal Corporation
13.	Caste Certificate (For Reserved Category candidates) *
14.	Caste Validity (For Reserved Category candidates) *
15.	Non-Creamy Layer Certificate valid up to 31 <sup>st</sup> March 2024 *
16.	Income Cert. issued by Tahasildar for the Financial Year 2022-23 for SC, ST, NT, VJ, DT, OBC, SBC, EBC, EWS & TFW students
17.	Proof of Minority *
18.	1.TC / Leaving Cert. from last attended college 2.Migration Cert. (for candidates Graduated from other than University of Mumbai)
19.	Certificate of Indian Nationality (Domicile Cert./Leaving Cert./ Indian Passport / Birth Certificate (wherein nationality is mentioned as “Indian”))
20.	i) Type-A – Domicile Cert./Birth Cert./Leaving Cert. specifying place of birth within Maharashtra ii) Type B - Domicile Certificate(Candidate / Father / Mother) iii) Type C - Proforma A, Transfer Order, Joining Letter iv) Type D - Proforma B-1,Transfer Order, Joining Letter /Proforma B-2, Pension Pay Order, Proof of settlement v) Type E - Proforma – G1/G2 vi) Proforma U – Orphan Candidate vii) Proforma V issued by Tahasildar – EWS category
21.	For J & K Category- a) Allotment Letter issued by DTE b) Proforma J / K / L (as applicable)
22.	Permanent Disability Certificate issued by the Competent Authority and Domicile Certificate
23.	UID Aadhar Card
24.	Medical Fitness Certificate in the Institute’s prescribed format & Universal Pass

\* If applicable

**Link for filing Antiragging affidavits online from Student and Parent through the following sites-**  
[www.antiragging.in](http://www.antiragging.in) / [www.amanmovement.org](http://www.amanmovement.org)

On successful completion you will get affidavits through email. Student and his/her parent should sign the respective affidavit and submit.

Link for format of - [Medical fitness certificate](#), [GAP Certificate](#)

**II. 2 Passport size Photographs** of the candidate.

**III.** The admission is provisional and subject to the final approval of Jt. DTE / DTE / Admission Regulating Authority / University of Mumbai.

**IV. Fees:** The students are required to pay fees through D.D. payable at Mumbai drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the fees applicable to specific category.

(Amount in Rs.)

Category	Tuition Fee (Interim)	Development Fee (Interim)	Total Fee	Library Deposit (Refundable)
Open	3,34,782/-	50,218/-	3,85,000/-	4,000/-
OBC / SEBC / EBC / EWS	1,67,391/-*	50,218/-	2,17,609/-	4,000/-
NT/DT-VJ/ SBC /TFWS	**	50,218/-	50,218/-	4,000/-
SC/ST	**	**	--	4,000/-

\* 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.

\*\* Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.

**In addition to above fee, the candidate is also required to pay fee to University as per the below mentioned candidature. The candidates need to fill Pre Admission Registration form online on [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac) and pay requisite charges at Institute as under-**

1. Enrolment/Registration Fees Rs. 1215/- (University of Mumbai Candidates)
2. Eligibility/Enrolment/Registration Fees Rs. 1615/- (Other than Mumbai University but within Maharashtra State)
3. Eligibility/Enrolment/Registration Fees Rs.1715/- (Other than Maharashtra State / Technological University)

Note : Candidates need to carry 3 separate Demand Draft (DD) as follows :

1. Total fee
2. Library Deposit
3. University Fee

**Note for Reserved category candidates (SC, ST, NT, VJ, DT, OBC, SBC, EBC, EWS) :**

1. Fees for reserve category candidates as mentioned above is applicable only to the eligible candidates.
2. Candidates are requested to comply with requirements of eligibility criteria by submitting the required documents to the institute.
3. As per the Maharashtra Govt. GR No. TEM-2018/PK35/TE-4 dated 31.03.2018 & GR No. EBC-2017/PK27/Shikshan dated 01.01.2018 student belong to DT/VJ, NT, OBC & SBC category are eligible for free ship only if their annual family income is less than or equals to Rs.8,00,000/-.
4. In case, the free ship / scholarship application is rejected by the concerned department of Govt. of Maharashtra, the student will be solely responsible for further consequences.
5. Candidates belonging to reserved category/EBC/EWS, admitted under Institute level seats (IQ & ACAP vacancy) are required to pay fees as per open category.

**(The fees will be accepted between 11.00 am to 5.00 pm on the dates mentioned in Allotment letter)**

**Prof. Dr. Pradeep Pendse**

**I/C Director**