

**SHIKSHANA PRASARAKA MANDALI'S
PRIN. L.N. WELINGKAR INSTITUTE OF MANAGEMENT
DEVELOPMENT
AND RESEARCH**

LAKHAMSEE NAPOO ROAD, MATUNGA (EAST) MUMABI -400019

NOTICE INVITING TENDER

FOR

**SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF AUTOMATIC FIRE DETECTION &
ALARM SYSTEM AND PUBLIC ADDRESS SYSTEM FOR
WELINGKAR INSTITUTE OF MANAGEMENT & RESEARCH AT WE SCHOOL CAMPUS,
LAKHAMSEE NAPOO ROAD, MATUNGA (EAST) MUMABI -400019**

(Tender to be submitted on any working day on or before the last date at the following address)

www.welingkar.org

PREPARED BY :

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NOTICE INVITING TENDER

TENDER FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF AUTOMATIC FIRE DETECTION & ALARM SYSTEM AND PUBLIC ADDRESS SYSTEM FOR PRIN. L.N. WELINGKAR INSTITUTE OF MANAGEMENT DEVELOPMENT AND RESEARCH (WeSchool) AT WE SCHOOL CAMPUS, LAKHAMSI NAPOO ROAD, MATUNGA(EAST) MUMBAI – 400 019.

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WEBSITE NOTICE

Ref. No.

17.03.2018

BRIEF PARTICULARS OF THE WORK

PRIN. L.N. WELINGKAR INSTITUTE OF MANAGEMENT DEVELOPMENT AND RESEARCH (WeSchool) proposes to have Supply, Installation, Testing and commissioning of AUTOMATIC FIRE DETECTION & ALARM SYSTEM AND PUBLIC ADDRESS SYSTEM for WeSchool CAMPUS, LAKHAMSI NAPOO ROAD, MATUNGA(EAST) MUMBAI – 400 019.

The work is to be commenced immediately after award of LOI and to be completed within 90 Days from the date of issue of LOI.

All drawings (schematic, design etc) for the work shall be made available by our Consultant, **M/s. Vikas Joshi & Associates, Consulting Engineers-MEP, Gangadhar Building Ground floor, 364 C/D N.C. Kelkar Road Dadar, Mumbai 400028. Tel No 022 24307713, 24378118.**

Work shall, in general, be executed according to General Conditions of the Contract for WE SCHOOL works.

1 NOTICE INVITING TENDER

- 1.0 WeSchool invites Two – Bid sealed tender from Automatic Fire Detection & Alarm system and Public Address system Integrators for the said work.

ELIGIBILITY CRITERIA

- 1.1. The bidder should be a well-established and reputed firm (established for a minimum period of 5 years i.e., Date of establishment of the firm should not be after 31.03.2013) engaged in providing Automatic Fire Detection & Alarm system and Public Address system for Corporate Offices / Enterprises.
- 1.2. The bidder should have satisfactorily completed “similar” works of magnitude as specified below during the last 5 years ending 31.03.2017.
- (i) One Similar type of work costing not less than Rs. 60 Lakhs
- OR
- (ii) Two ‘similar’ completed works each costing not less than Rs. 30.0 Lakhs.

NOTE :

- “Similar” works under this clause shall mean successful completion of Automatic Fire Detection & Alarm and Public Address system) Integration in Corporate / Commercial / regional offices of Listed Companies / Limited companies / PSUs / Government / Semi – Government offices/PSBs/ MNCs” with implementation of:-
 - SITC Automatic Fire Detection & Alarm System and Public Address system.
 - Automation work.
 - WE SCHOOL Reserves the Rights to check the sites of vendors for pre-qualification.
 - “Cost of work” shall mean actual gross value of completed “similar’ work including all the components executed under single contract. The bidder shall submit a copy of final Bill certificate of each project executed by them, during the said period.
 - Out of above said completed works, minimum one work of required value should be for some Central / State Government / Central / Autonomous Body / Central / State Public Sector Undertaking / Bank / Financial Institutions etc.
 - “Bidder” means proprietary concern, partnership firm, private or public limited company applying for tender.
 - “Employer” or “Client” or “Owner” or “institute” means PRIN. L.N. WELINGKAR INSTITUTE OF MANAGEMENT DEVELOPMENT & RESEARCH.
 - Vendor also should submit the proof of registration of GST with GST Registration number. If vendor has not applied for GST then WE SCHOOL reserves the right to dis-qualify them.
- 1.3. The bidder should have average minimum annual financial turnover of Rs.5.0 Cr. in ‘similar’ works during the last five years ending 31.03.2017. This should be duly audited and certified by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- 1.4 The bidder should have a solvency of Rs. 50.0 Lacs certified by a Scheduled Bank. The Solvency Certificate should not have been obtained earlier than 31/03/2017. In case, the applicant is not able to supply the solvency certificate in original, the certificate shall be attested by a Notary.
- 1.5 The bidder should not have incurred any loss during the last five years ending 31.03.2017, duly certified by a Chartered Accountant. The firm should not be under liquidation, court receivership or similar proceedings.
- 1.6. The bidder should own adequate tools and equipments required for the proper execution of the work on a fast track basis
- 1.7. The bidder should have sufficient number of Technical and Administrative employees on their roles for the proper execution of the contract as per the format enclosed in the annexure Form D
- 1.8. Bidder’s performance for each work completed in the last 5 years and works should be good and it should be certified by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent of the client for whom work was executed.
- 1.9. Only such bidders who fulfill the aforesaid eligibility criteria need apply. Joint ventures and/or consortium are not allowed are not accepted.

2 SUBMISSION OF APPLICATION FORM :

This Application Form shall be submitted in this format and shall be sealed envelope.

3.0 INFORMATION WITH SUBMISSION.

3.1 LETTER OF TRANSMITTAL

The bidder should submit the letter of transmittal on the letter head of the bidder attached/appended with Application form along with annexures of tender document as mentioned / necessitated.

3.2 ORGANISATIONAL INFORMATION - BIODATA

Bidder is required to submit the information in respect of his organization (**in Application form**) and Bio-data of the Directors / Partners / Key associates.

3.3 FINANCIAL INFORMATION

Bidder should furnish the following financial information as per the format as mentioned **in Form 'I'**:

3.4.1 Banker's Details & Annual financial statement for the last five years certified by the Chartered Accountant with supporting documents such as audited balance sheets and profit and loss account shall be submitted by the bidder to the Institute as part of the pre-qualification submittal.

3.5 Name and address of the banker's identification of individuals familiar with the bidder's financial standing and a banker's statement on availability of credit needs to be submitted.

3.6 EXPERIENCE IN SIMILAR WORKS HIGHLIGHTING MAJOR PROJECTS

Bidder should furnish the following:

3.6.1 List of all "Similar" works successfully completed during the last Seven years (**in Form "II"**).

This list is to be substantiated with the documentary evidences such as copies of work orders, certified final bill copy, satisfactory completion certificate obtained from client etc. without which, the projects mentioned in the format may not be considered for scrutiny. List of works completed before seven years may be mentioned in separate sheet if the bidder intends to do so.

3.6.2 List of the 'Similar' projects under execution or awarded (**in Form "III"**)

Particulars of 'Similar' Major works on hand - under execution or work awarded should be mentioned in Form 'C' with documentary evidences indicating the details of work awarded and performance of the bidder duly authenticated/certified by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent.

3.7 ORGANISATIONAL INFORMATION - OTHERS

- 3.7.1. Number of Technical and Administrative Employees in the organization and how they would be involved in this work to be submitted (**in Form “D”**). Minimum of 02 qualified Engineers with minimum 03 years of experience in execution of similar works should be deployed at the site during execution and during AMC as per the condition mentioned thereat.
- 3.7.2. Details of ISO certification or certification with other organizations to be provided.
- 3.8. Institute reserves the right to:-
- (a) Amend the scope and value of contract to the bidder.
 - (b) Reject any or all of the applications without assigning any reason.
- 3.8.1 The WeSchool reserves the right to verify the particulars furnished by the bidder independently. If any information furnished by the bidder is found incorrect at a later date, he shall be liable to be debarred from tendering/taking up of work in WeSchool , the tender/work will be cancelled, whenever it is so noticed. The Institute will not pay any damages to the Company or firm or the concerned person. The Company or Firm or the person will be also debarred for further participation in any tender of WeSchool.
- 3.8.2 (a) WeSchool reserves the right to reject any application without assigning any reason and to restrict the list of pre-qualified bidders to any number deemed suitable by it, if too many applications are received satisfying the basic Pre-Qualification criteria.
- (b) Even though an bidder may satisfy the above requirements, he would be liable to disqualification if he has:
 - (i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
 - (ii) Record of poor performance such as, abandoning work, not properly completing the contract, or financial failures/ weaknesses etc.

APPLICATION FORM

1. Name of the organization :

2. Address :

3. Name, Telephone Nos. including Mobile :
and e-mail id of contact person

4. Fax No. :

5. Constitution of the Firm
(whether Public or private company
/ firm / Proprietary) :

6. Year of Establishment :
(Supporting document to be
submitted)

7. Whether registered with the Registrar of
Companies / Registrar of firms.
(if so, mention number and date and
supporting documents to be submitted) :

8. Registration with Govt. Authorities :

Income-tax (PAN) No. :

GST no. :

EPF Regn. No. :

ESI Regn. No. :

TIN / VAT No. :

9. Names of Directors / Proprietor /
Partners / Associates :

10. Bio-data of Directors / Partners / Associates, Details may be given in the format mentioned below :
11. Amount of service tax paid year-wise during last 3 financial years ending 31.03.2017 :
12. Details of 'Similar' works completed during the last 10 years. :
(Details may be given in the enclosed format - Form 'II')
13. Details of 'Similar' works on hand Under execution / awarded. :
(Details may be given in the enclosed format - Form 'III')
14. List of Professionals / Technical / Non-technical Personnel employed permanently :
(Details may be given in the enclosed format - Form 'D')
15. Details of tools / equipments owned by the company: (Details may be given)
16. Banker's Name & address :
(Enclose solvency certificate from the bankers not earlier than 31.3.2017)
17. Latest Income Tax Clearance Certificate :
to be enclosed
18. List of empanelment / enlistment / registration with other Organizations / statutory bodies etc

If so, furnish their names, category and date of registration:

Name of the Organization	Category	Year since empanelled / registered

19. Annual turnover for the last 5 financial years (year-wise) ending 31.03.2017 :

Financial Year	Annual Turn Over
FY 2017-18 till 28.02.18	
FY 2016-17	
FY 2015-16	
FY 2014-15	
FY 2013-14	
FY 2012-13	

20. If the firm is not having its office in Mumbai /Navi Mumbai, please indicate the time by which it is likely to open an office at Mumbai /Navi Mumbai with documentary evidence. :

21. Name and address of the persons who will be in a position to certify about the quality as well as performance of your firm :

22. Copy of the License as Issued by Maharashtra State Fire Authorities. :

Note: Please enclose separate sheets for additional information, photographs, and documents.

Signature of the bidder with seal

Date:

Place:

BIO-DATA OF THE DIRECTORS/PARTNERS/ KEY ASSOCIATES

1. Name :

2. Date of Birth :

3. Associates with the organization since:

4. Professional Qualification :

5. Professional Experience :

6. Professional Affiliation :

7. Membership in :

8. Details of Published papers :
in Magazine / Journals (if any)

9. Details of cost effective methods/ :
innovative techniques
adopted in the projects

10.Exposure to new materials/ :
Technology

Signature of Bidder

FINANCIAL INFORMATION**I. Banker Details**

Name of the Bank :
Branch with Address :
City :
Contact person in the Bank :
Contact Details :

II. Details of Chartered Accountant

Name :
Address :
Registration details of accountant :
Contact Number :
E-mail address :

III. Financial Analysis – Details to be furnished duly supported by figures in Balance Sheet/Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the bidder to the Income-Tax Department (Copies to be attached).

IV. Income Tax clearance Certificate

V. Solvency certificate from Bankers (Schedule Bank) of Bidder. Not earlier than 31.3.2017

V. Financial arrangements for carrying out the proposed work

Signature of Chartered Accountant
with seal

Signature of Bidder(s)
with Seal

FORM 'II'

DETAILS OF ALL 'SIMILAR' WORKS COMPLETED DURING THE LAST SEVEN YEARS ENDING BY 31st MARCH 2017.

1	2	3	4	5	6	7	8	9	10	1	1
S. No.	Name of work/ project & location	Owner or sponsoring organizations	Date of Agreement with the owner	Scope of work executed	Built up area of the building for which AV work has been done	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion & Actual date of completion	Litigation/ Arbitration pending/ In progress with details (if any)	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks

Signature of Bidder

Note :

Actual date of completion of the project should be within 5 years ending 31.03.2017 for taking into eligibility consideration.

FORM 'III'

'SIMILAR' PROJECTS ON HAND - UNDER EXECUTION OR AWARDED

1	2	3	4	5	6	7	8	9	10	11	12	13
Sl. No.	Name of work/ project & location	Client / Owner or sponsoring organizations	Type of Client / Owner (Mention Govt/ / Semi Govt / PSU / Autonomous / Private)	Date of Agreement with the owner	Built up area of the building for which AV work has been done	Cost of project work in Crores	Date of commencement as per contract & actual date of commencement	Stipulated Date of completion	Upto date percentage of progress of work completed	Delay in progress (if any) and reasons thereof	Name and address with contact No. of Officer of client to whom reference shall be made	Remarks (Indicate whether any show cause notice issued or Arbitration initiated during the progress work)

Signature of Bidder

Note :

DETAILS OF KEY TECHNICAL AND ADMINISTRATIVE PERSONNEL EMPLOYED IN THE ORGANIZATION

Sr. No.	Designation	Total Number	Names	Educational Qualification	Professional Experience	Length of continuous service with employer in years
1	2	3	4	5	6	7

Note:

1. Details of Technical personnel shall be provided qualification-wise
2. Organization chart of the company, additional information about Technical and administrative personnel, if any, may be submitted on separate sheet

Signature of Bidder