



Form no:.....



# PGDM Family Managed Business. Application Form

### Instructions

- > This form is an integral part of the admission process. Please provide correct information. Admission granted on incorrect information will be **ipso facto** null and void.
- > Fill in the application form legibly, in your own handwriting. Incomplete forms shall not be considered.
- > In all matters regarding admission to the program, the decision of the Institute will be final and binding on the applicant. No correspondence from the applicant with respect to his/her non-selectinon will be entertained.
- > Payment of Rs. 1000/- can be made in cash or demand draft at the institute's office on all working days between 11a.m. & 5 p.m. Outstation Participants can avail the Application Form & the Brochure by sending the demand draft of Rs.1100/- drawn in favour of Welingkar Institute of Management Development & Research, Mumbai.

DD Details: DD No: \_\_\_\_\_ Bank & Branch: \_\_\_\_\_ Date: \_\_\_\_\_

### Personal Details

Name: \_\_\_\_\_  
(First Name / Middle Name / Last Name)

Name in abbreviated form: \_\_\_\_\_

Father's /Husband's Name: \_\_\_\_\_



Age: \_\_\_\_\_ Date of Birth \_\_\_\_\_ Blood Group: \_\_\_\_\_  
mm dd yy

1) Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ Pin: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

2) Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ Pin: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

**Other Contact Details**

Office: \_\_\_\_\_

Res. \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Father's/ Husband's Mobile: \_\_\_\_\_

Email ID \_\_\_\_\_

Family Details		
	Qualification	Occupation
Father		
Mother		
Brother(s)		
Sister(s)		
Spouse		

Academic Performance					
Class	Specialization/ Stream	Year of passing	% Marks/Grade	Name of Institute	Univ./Board
S.S.C					
H.S.C					
1st yr. Degree					
2nd yr. Degree					
3rd yr. Degree					
4th yr. Degree					
Post Graduate					
Other Qualification					

Please write in brief about the following	
ACADEMIC (Professional Awards/ Medals/Prizes/Scholarships)	
EXTRA CURRICULARS (Interests, Accomplishments etc.)	

**Describe your work experience**

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## Family Business Details

*(Attach the Annual Report, Product Brochures and other related details to highlight nature of business)*

Name of the Enterprise: \_\_\_\_\_

Ownership \_\_\_\_\_ Industry \_\_\_\_\_  
(Sole Proprietor / Partnership / Pvt. / Public Limited)

Products: \_\_\_\_\_

Who is the promoter? \_\_\_\_\_

Applicant's relationship with promoter: \_\_\_\_\_

Family's participation in ownership \_\_\_\_\_

Family's participation in management \_\_\_\_\_

Website of the Enterprise: \_\_\_\_\_

Performance (Last 2 years Profit & Loss A/C and Balance Sheet)		Rs. Lakhs
Sales		
Profit After Tax		
Fixed Assets / Gross Block		
Total Employees		
Managerial		
Staff		
Workers		

1) What are your expectations from this course?

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2) What are the areas of immediate concern for the enterprise ?

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3) What are the long term & short term growth plans of your enterprise ?

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4) Give a brief description of the role you are expected to perform in your firm after the course

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5) Which area of your business will you be initially interested in (e.g. Manufacturing, Finance, Marketing) and why?

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6) Describe your strengths and weakness

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7) Do you have arrangements for short stays (say 12 days) in Mumbai?

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**References:**

➤ Name: \_\_\_\_\_

➤ Name: \_\_\_\_\_

➤ Organisation & Designation: \_\_\_\_\_

➤ Organisation & Designation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

➤ Known to the applicant in what capacity:

Personal  Professional

➤ Known to the applicant in what capacity:

Personal  Professional

➤ Contact No: \_\_\_\_\_

➤ Contact No: \_\_\_\_\_

\_\_\_\_\_

**DECLARATION**

All entries filled up above are true to best of my knowledge and belief.  
I will abide by the decision of the institute if the above information is found incorrect.

**PLACE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Checklist for Attachments

(Please attach the following with your completed application form and deliver it to the address mentioned below)

## FMB Coordinator

**For Family Managed Business:** Welinkar Institute of Management Development & Research

L.Napoo Road, Matunga, C. Rly. Mumbai - 400 019. India.

Phone: 91-22-24178300 E-mail: fmb@welinkar.org

1	<b>Cash /Draft of Rs. 1000/-</b> from a Mumbai based bank in favour of Welinkar Institute of Management Development and Research, payable in Mumbai. Outstation Participants can avail the Application Forms & the Brochure by sending the demand draft of Rs.1100/-
2	A copy of your Graduation mark-sheet ( Last two years mark sheet in case your results are awaited)
3	A copy of your Birth Certificate or in its absence SSC mark-sheet (Highlight your date of birth)
4	Balance sheet and Profit and Loss Account of last two years of your enterprise (Highlight the sales figures)
5	Some kind of company literature or A write-up on your business
6	Letter of Promoter
7	2 Reference Letters

# CERTIFICATE

I certify that the applicant Mr./Ms./Mrs.: \_\_\_\_\_

is my Son/Daughter/Son-in-Law/Daughter-in-Law/Brother/Sister, or \_\_\_\_\_

and is engaged in my family business. He/She will be absorbed in my business after the successful completion of the program, if given an opportunity.

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Designation: \_\_\_\_\_

Office Seal

Signature: \_\_\_\_\_

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Personal Interview Admit Card  
**PGDM Family Managed Business.**

(Details to be filled by the Institute)

Form No: \_\_\_\_\_

Name: \_\_\_\_\_

Signature of the Candidate: \_\_\_\_\_

Test Date: \_\_\_\_\_ Time: \_\_\_\_\_

Test Centre: \_\_\_\_\_

