

Fees & Admission documents for PGDM 2018-20

Admission process will be carried at both Mumbai and Bengaluru Campus for following programs:-

- ❖ PGDM (Mumbai & Bengaluru Campus)
- ❖ PGDM-e-Biz (Mumbai & Bengaluru Campus)
- ❖ PGDM Business Design (Mumbai & Bengaluru Campus)
- ❖ PGDM-Retail Management (Mumbai Campus only).
- ❖ PGDM-Rural Management (Mumbai Campus only).
- ❖ PGDM Healthcare Management (Mumbai Campus only).
- ❖ PGDM Research & Business Analytics (Mumbai Campus only).
- ❖ PGDM Media & Entertainment (Mumbai Campus only).

Selected candidates can pay their fees by DD in favour of "Welingkar Institute of Management Development & Research, Payable at Mumbai" . Waitlisted candidates are required to carry At Par Cheque/s.

Fee details for the fees payable at the time of admission for the academic Year 2018-19; please refer to the Table below.

Description	Student selected in – Mumbai Campus	Student selected in – Bengaluru Campus
Total Course Fees for two years	The total fees for two year course is Rs 11,00,000* (Eleven Lakhs).	The total fee for two year course is Rs 11, 00,000* (Eleven Lakhs).
1st Installment (Half Yearly Fees) payable at the time of admission	Rs 2,75,000* (Two Lakhs seventy five thousand) + Rs 4,000 (Four thousand Refundable Library deposit)	2,75,000* (Two Lakhs seventy five thousand) + Rs 4,000 (Four thousand Refundable Library deposit)
Hostel Fees	Rs 90,000 to 1,50,000*/ Annum (without Mess charges) Plus a deposit of Rs. 5000/- (refundable). Hostel is not compulsory	Rs 1,43,800*/ annum (includes rent and transport between campus and hostel, wi-fi and a freedom card for other services) Plus a deposit of Rs. 5,000/- (refundable). Hostel compulsory

***Please Note all above fees is Subject to Revision.**

Cancellation of admission and Refund of Fees: The Institute follows the rule as specified by AICTE. Kindly note the important dates. (*Subject to change due to unforeseen circumstances)

Foundation Program Starts for All the 2 Year Full Time Programs -2018	Mid June 2018.
Regular classes start	2nd July 2018
Last Date Withdrawal of Admission	30th June 2018

Refund Rules : (Refund Rules (as per AICTE Hand Book 2018-19, Chapter VI, Clause 6.13 Page No. 73)

In the event of a student withdrawing before the starting of the programme, the entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees One Thousand only) shall be refunded by the Institution. **In case, if a student leaves after joining the Course and if the vacated seat is consequently filled** by another student by the last date of admission, the Institution must refund the fee collected after a deduction of the processing fee of not more than Rs.1000/- (Rupees One Thousand only) and proportionate deductions of monthly fee and hostel rent, where applicable. **In case the vacated seat is not filled**, the Institution should refund the security deposit and return the original documents. Institution should not demand fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.

Note: **No refund, except security deposit, if seat is not filled before the cut off date.**

List of Documents Required at the time of admission.

Candidates are required to carry all the following documents in **Original** to the reporting Hall and also one self attested photocopy which may be retained by Welingkar Institute.

1. Admission/Seat Allotment/offer letter from Welingkar Institute (Internet Copy)
2. Valid CAT/XAT/CMAT/ATMA/CET and GMAT Score Card (Internet Copy)
3. Class X Mark sheet and Certificate
4. Class XII Mark sheet and Certificate
5. Undergraduate (Bachelors)Mark sheet (All Semester) and Degree Passing Certificate issued by the University
6. Post-graduate Mark sheet and Degree Passing Certificate (if any)
7. Work Experience Certificate (if any)
8. Caste Certificate (if applicable)
9. Proof of Minority (if applicable)
10. UID (Aadhar Card)
11. Certificate of Nationality and Place of birth (Birth certificate/ School leaving certificate wherein Place of birth is mentioned/ Passport/ Domicile Certificate)
12. Extra-curricular Activities Documents in original (District/State/National/International Level) for the details you provided in your Application Form.

Documents to be submitted in original

13. Two Recent Passport Size Coloured Photographs
14. Personal Detail form
15. Anti-ragging affidavit by Parent and Student
16. Medical Certificate duly signed by MBBS Doctor
17. Undertaking for Final year exam Appeared (**Only for Final year appearing students**)

FORMATS:

13. Link for format of - [Personal Detail Form](#)

14. Anti-ragging affidavit by Parent and Student: [Form](#)

Option 1: Use the Link for filing Antiragging affidavits online through the following sites-
www.antiragging.in / www.amanmovement.org

On successful completion you will get affidavits through email. Sign them and submit to the Institute
No need to notarize these affidavits.

OR

Option 2: Submit Anti-Ragging Affidavit by Parent & Student on Stamp Paper of Rs.100/- each

Format is available on the link above

15: Link for format of – [Medical](#) History Form

16: Undertaking Format II - [Final Exam Appeared](#)

Important Rules and Conditions

- a) If the candidate does not fulfill the eligibility criteria then, the offer for admission shall be deemed *NULL & VOID*.
- b) If the candidate is unable to remain present for admission process he/she can authorize someone with authority letter duly signed by the candidate, along with the photo-identity proof of authorized person.
- c) At any point of time, if any of the information given by the candidate is found incorrect / fake the admission to the courses shall be *NULL & VOID* and the fee paid for the same shall be forfeited.
- d) If the candidate is unable to provide relevant documents in original for verification at the time of admission, admissions may be forfeited.
- e) Anyone bringing undue pressure on the Institute or its office bearer or misbehaving with any staff member will be immediately reported to legal authorities and will be asked to leave the Institute premises.

Note:

- Any dispute will be subject to the jurisdiction of the Mumbai High Court only