



Form No.:

Application Form
Diploma in Retail Management (DRM)

Instructions

This form is an integral part of the admission process. Please provide correct information. Admission granted on incorrect information will be ipso facto null and void. Answering all the questions are compulsory. Incomplete forms will not be accepted. Kindly attach extra sheets wherever required.

Completed application forms should reach Welingkar Institute of Management Development & Research, L. Napoo Road, Matunga (C. Rly), Mumbai - 400 019.

Please mention the Welingkar Form Number in all your correspondence with us. Any change in your address should be intimated to us immediately.

In all matters regarding admission to the program, the decision of Welingkar will be final and binding on the applicants. No correspondence from the applicant about his/her non-selection will be entertained.

A. Personal Details

Name: _____
(Last Name) (First Name) (Middle Name)

Address (Permanent): _____

_____ Pin Code: _____

Address (Correspondence): _____

_____ Pin Code: _____

Telephone: _____ Mobile: _____ E-mail: _____

Gender: Male Female

Date of birth: Age:

Nationality: _____ Marital Status: _____ Mother Tongue: _____

Interests: _____

Hobbies: _____

Places traveled: _____



B. Academic Qualification

Name of the exam	Board/University	Name of the College /Institute	Month and Year of Passing	Marks/Grade

C. Work Experience: Total duration in months

Organization	Period			Designation
	From	To	Duration in Months	

*Candidates may mention only full-time work experience. CA/CS/Internships may be mentioned.

D. Computer Proficiency

MS Word

Ms Access

MS Excel

Use of Internet

MS Power Point

Email Access and Use

E. Additional Qualifications

S. No.	Program/Course	Year	Institution	Benefits/Skills derived from the program
1.				
2.				
3.				



F. Achievements: Academic and Non-academic (no more than 3)

S. No.	Achievement	Year	What personal traits/qualities do you believe were instrumental in this achievement?
1.			
2.			
3.			

G. Family Background

Relation	Name	Educational Qualification	Profession	Organization	Designation
Father					
Mother					
Sister					
Brother					
Sister					
Brother					

H. Personal Statement

1. List 3 of your strengths and weaknesses.

2. Briefly state your career goals and advise how this course can shape your career?



3. What makes you unique? How will your uniqueness add to the classroom experience at Welingkar?

4. Mention two personalities that you admire. Specify the reason why?

5. Name a book / movie / event that has left an impression on you. Please advise why.

6. Is there anything else you think that we should know as we evaluate your application? If you believe your credentials and essays represent you fairly you shouldn't feel obliged to answer this question.

I. Declaration

I have carefully read the instructions and agree to abide by the decisions of Welingkar regarding my selection to the program. I certify that the information furnished in this application form is correct to the best of my knowledge and belief.

Place: _____ Date: _____ Signature of the Applicant: _____

