

Welingkar- Fox School of Business & Management, Temple University, USA
Application form for International Bachelors Degree

Personal Reference No:
For Office use:

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Notes for Guidance :-

Thank you for your interest in Welingkar- Temple University, USA Undergraduate program. These notes are designed to help you prepare your application for admission to the Bachelors degree program. It is important to include all relevant details and documents to avoid unnecessary delay in processing your application.

Completing the form-Important points.

- The student must complete the application form himself/herself in English
- It is extremely important to fill the form in block letters neatly using black ink.
- Attach 2 Xerox copies of the completed form along with the original form.
- The application must be signed by the student.
- All the sections of the form should be filled clearly and with required supporting documents to avoid delay and rejection of application.

Section 1

Personal Information

- Name- Name should be entered exactly as stated in your passport for visa purpose
- Home address- Permanent Residence Address as entered in Passport.
- Correspondence Address- This is the Current Residence address or where the correspondence to which the offer letter to be sent. Include your email id.

Section 2

Admissions Information

List the course you are applying for. Provide complete information on all section.

Section 3

English Language Proficiency

If English was the language of instruction in your academic studies, please give full details of the number of years you have studied in English and in which Institution.

Where an SAT/TOEFL result is not available, give details of any local English Language test taken. A copy of your certificate should be attached.

Section 4

Qualifications, Current studies & training

- School leaving certificate- Std X, Std XII
- Technical School Certificate
- College Diploma

All relevant documents must be attached to support the information given in your application. The most important documents are:

- Academic certificates/diplomas

- Transcript of results in each subject
- English language test results (either SAT/IELTS/TOEFL or a school/college test)
- Resume/ summary of work experience (work experience will be an advantage but not compulsory)
- Two references

Section 5

How did you know about the program and Reasons for Applying

It is important that you give your reasons for applying as this is your chance to make an impression on the admission tutor and to explain your reasons for choosing the course. The statement should cover most of the following points:

1. Why you are interested in this subject area- e.g. family background, favorite subjects in School/college/university
2. Why do you think it is a good idea to study in USA than in your own country.
3. How do you think your previous studies or work experience are suitable for the course
4. What arrangements you are making to improve your English if you do not meet our English Language requirements
5. How the course will help you with your future career, either internationally or in your own country

Section 6

References

Provide names and contact details of two referees. Your referees should be somebody who has taught you or known to you in a professional capacity. Family or friends or agents cannot be given as referees. Attach actual references.

Section 7

Please print or type an essay of 250 to 400 words that tells us more about you. Some suggestions include personal experiences or circumstances that have been important to your personal or academic development; issues that you feel strongly about; personal, educational and career goals; or any other information that you would like the Admissions Committee to know as we review your application.

Section 8

Declaration/Signature

You must sign the form yourself. Unsigned application will be rejected.

Further notes:

Application checklist

The application form

- I have completed all sections of the form
- I have signed the form

Documents attached

- Copies of academic certificates
- Transcripts of results in each subject
- A resume/summary of work experience
- English language examination results
- 2 references- at least one should be academic reference

Contact details:

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