

**LIST OF THE CERTIFICATES AND DOCUMENTS
TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE
MMS ADMISSION (2015 – 16)**

The students who are allotted Welingkar Institute for MMS admission are required to produce the following certificates in **ORIGINAL** and **4 SETS OF PHOTOCOPIES** duly attested, without which No fees will be accepted and No admission will be granted.

I. LIST OF DOCUMENTS :

1)	Internet Copy of Allotment Letter issued by DTE
2)	Written Test Identity Card
3)	Final Score Card - CMAT / CAT / MAT / XAT / ATMA / MH-CET / GMAT
4)	Proforma I, General Undertaking, Anti Ragging Affidavit from Parent & Student
5)	S.S.C. Mark-list
6)	H.S.C. Mark-list
7)	Degree Mark-lists of all semesters (1st, 2nd, 3rd / 4th year)
8)	Degree Certificate (Issued by the University)
9)	Gap Certificate (Affidavit on stamp paper of Rs.100/-) *
10)	Birth Certificate issued by Municipal Corporation / SSC Certificate
11)	Caste Certificate (For Reserved Category candidates) *
12)	Caste Validity / Proforma H (Affidavit on stamp paper of Rs.100/-) *
13)	Non-Creamy Layer Certificate valid upto 31 st March 2016 and Income Certificate of F.Y. 2014-15 (for NT, VJ, DT, OBC & SBC candidates)
14)	Income Cert. issued by Tahasildar for EBC students (for income upto Rs.1,00,000/- only)
15)	1. Transfer Certificate from last attended college (for candidates graduated from University of Mumbai) / 2. Migration Cert. (for candidates Graduated from other than University of Mumbai)
16)	Certificate of Indian Nationality (Domicile Cert./Leaving Cert../ Indian Passport / Birth Certificate (wherein nationality is mentioned as "Indian")
17)	i) Type-A – Domicile Cert./Birth Cert./Leaving Cert. specifying place of birth within Maharashtra ii) Type B - Domicile Certificate(Candidate / Father / Mother) iii) Type C - Proforma D, Transfer Order, Joining Letter iv) Type D - Proforma E, Transfer Order, Joining Letter
18)	For J & K Category- a) Allotment Letter issued by DTE b) Proforma A / B / C (as applicable)
19)	Proforma "F" for Physically handicapped Candidates
20)	UID Aadhar Card
21)	Medical Fitness Certificate in the Institute's prescribed format

* If applicable

[Link for format of](#)

[Anti-Ragging Affidavit on Rs.100/- Stamp Paper \(from Student\)](#)

[Anti-Ragging Affidavit on Rs.100/- Stamp Paper \(from Parent\)](#)

[Medical fitness certificate , GAP Certificate](#)

Antiragging affidavits can be filed online through the following sites-

www.antiragging.in OR www.amanmovement.org

On successful completion you will get affidavits through email. Sign them and submit.

No need to notarise these affidavits.

II. **2 Passport size Photographs** of the candidate to be submitted at the time of Admission.

III. **Fees:** The students are required to pay first year **Interim Tuition Fee and Fees Payable to University of Mumbai** (Against PGR, Examination Fee) and Library deposit (refundable) through a **single** D.D. payable at Mumbai / at par cheque / Local (Mumbai) cheque drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the "Total fee" applicable to specific category.

Category	Interim Tuition Fee	Interim Development Fee	Fees payable to University of Mumbai	Library Deposit	Total Fee
Open	2,51,045/-	25,105/-	3,131/-	4,000/-	2,83,281/-
OBC	1,25,523/-*	25,105/-	3,131/-	4,000/-	1,57,759/-
NT/DT-VJ/ SBC	**	25,105/-	3,131/-	4,000/-	32,236/-
SC/ST #	**	**	3,131/-	4,000/-	7,131/-

Note : *All students are informed that Shikshan Shulka Samiti has approved Interim Tuition fee and Development fee as above. In due course, the students will be required to pay Differential fees, if any, after the Final Tuition fee & Development fee is sanctioned by the Shikshan Shulka Samiti, Govt. of Maharashtra.*

Note for Reserved category students :

1. Students are requested to fully comply with requirements of eligibility criteria by submitting the required documents to the institute. In case, the freeship / scholarship application is rejected by Social Welfare Department, the student will be solely responsible for further consequences.
2. * 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.
3. ** Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.
4. As per the Maharashtra Govt. GR No. EBC-2013/PK179/Shikshan-1 dated 31st August, 2013, student belong to DT/VJ, NT, OBC & SBC category are eligible for freeship only if their annual family income is less than or equals to Rs.4,50,000/-.

- In case, the Social Welfare Office does not sanction Development Fee approved by Shikshan Shulka Samiti (Govt. of Maharashtra), then the Reserve Category students shall pay the development fee as applicable.

The candidates who are graduated from other than University of Mumbai have to pay following fee in **cash**, to be paid to University of Mumbai for Eligibility, Enrollment & towards "Document Verification Charges" to the University from where the candidate is graduated:

Particulars	Universities in Maharashtra State	Universities out of Maharashtra State
Fee for Provisional Statement of Eligibility	Rs.220/- Rs.320/- (Tech.Univ.)	Rs.320/-
Enrolment Fee	Rs.220/-	Rs.220/-
Fee for Education Verification from the last attended University	Rs.800/-	Rs.800/-

(The fees will be accepted between 11.00 am to 5.00 pm on the dates mentioned in Allotment letter)

PROF. DR. UDAY SALUNKHE
GROUP DIRECTOR