

**LIST OF THE CERTIFICATES AND DOCUMENTS  
TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE  
MMS ADMISSION (2016-17)**

The students who will be allotted Welingkar Institute for MMS admission shall produce the following certificates in **ORIGINAL** and **2 SETS OF PHOTOCOPIES** duly attested. No fees will be accepted and No admission will be granted without fulfilling the aforesaid requirement.

**I. LIST OF DOCUMENTS :**

1)	Internet Copy of Allotment Letter issued by DTE
2)	Written Test Identity Card
3)	Final Score Card - CMAT / CAT / MAT / XAT / ATMA / MH-CET / GMAT
4)	Proforma I, General Undertaking, Anti Ragging Affidavit from Parent & Student
5)	S.S.C. Mark-list
6)	H.S.C. Mark-list
7)	Degree Mark-lists of all semesters (1st, 2nd, 3rd / 4th year)
8)	Degree Certificate (Issued by the University)
9)	Gap Certificate in prescribed format (Affidavit on stamp paper of Rs.100/-) *
10)	Birth Certificate issued by Municipal Corporation / SSC Certificate
11)	Caste Certificate (For Reserved Category candidates) *
12)	Caste Validity / Proforma H (Affidavit on stamp paper of Rs.100/-) *
13)	Non-Creamy Layer Certificate valid upto 31 <sup>st</sup> March 2017 and Income Certificate of F.Y. 2015-16 (for NT, VJ, DT, OBC & SBC candidates)
14)	Income Cert. issued by Tahasildar for EBC students (for income upto Rs.1,00,000/- only)
15)	Proof of Minority *
16)	1. Transfer Certificate from last attended college (for candidates graduated from University of Mumbai) / 2. Migration Cert. (for candidates Graduated from other than University of Mumbai)
17)	Certificate of Indian Nationality (Domicile Cert./Leaving Cert./ Indian Passport / Birth Certificate (wherein nationality is mentioned as "Indian")
18)	i) Type-A – Domicile Cert./Birth Cert./Leaving Cert. specifying place of birth within Maharashtra ii) Type B - Domicile Certificate(Candidate / Father / Mother) iii) Type C - Proforma D, Transfer Order, Joining Letter iv) Type D - Proforma E, Transfer Order, Joining Letter
19)	For J & K Category- a) Allotment Letter issued by DTE b) Proforma A / B / C (as applicable)
20)	Proforma "F" for Physically handicapped Candidates
21)	UID Aadhar Card
22)	Medical Fitness Certificate in the Institute's prescribed format

\* If applicable

**Link for filing Antiragging affidavits online through the following sites-**

[www.antiragging.in](http://www.antiragging.in) / [www.amanmovement.org](http://www.amanmovement.org)

On successful completion you will get affidavits through email. Sign them and submit.

**No need to notarize these affidavits.**

OR

[Anti-Ragging Affidavit on Rs.100/- Stamp Paper \(from Student\)](#)

[Anti-Ragging Affidavit on Rs.100/- Stamp Paper \(from Parent\)](#)

Link for format of - [Medical fitness certificate](#), [GAP Certificate](#)

**II. 2 Passport size Photographs** of the candidate to be submitted at the time of Admission.

**III. Fees:** The students are required to pay fees through a **single** D.D. payable at Mumbai / at par cheque / Local (Mumbai) cheque drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the "Total fee" applicable to specific category.

<i>Category</i>	<i>Interim Tuition Fee</i>	<i>Interim Development Fee</i>	<i>Fees payable to University of Mumbai</i>	<i>Library Deposit</i>	<i>Total Fee</i>
<b>Open</b>	2,51,045/-	25,105/-	3,131/-	4,000/-	<b>2,83,281/-</b>
<b>OBC</b>	1,25,523/-*	25,105/-	3,131/-	4,000/-	<b>1,57,759/-</b>
<b>NT/DT-VJ/ SBC</b>	**	25,105/-	3,131/-	4,000/-	<b>32,236/-</b>
<b>SC/ST #</b>	**	**	3,131/-	4,000/-	<b>7,131/-</b>

**Note :** *All students are informed that Shikshan Shulka Samiti has approved Interim Tuition fee and Development fee as above. In due course, the students will be required to pay Differential fees, if any, after the Final Tuition fee & Development fee is sanctioned by the Shikshan Shulka Samiti, Govt. of Maharashtra.*

**Note for Reserved category students :**

1. Students are requested to fully comply with requirements of eligibility criteria by submitting the required documents to the institute. In case, the freeship / scholarship application is rejected by Social Welfare Department, the student will be solely responsible for further consequences.
2. \* 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.
3. \*\* Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.
4. As per the Maharashtra Govt. GR No. EBC-2013/PK179/Shikshan-1 dated 31<sup>st</sup> August, 2013, student belong to DT/VJ, NT, OBC & SBC category are eligible for freeship only if their annual family income is less than or equals to Rs.4,50,000/-.

# - In case, the Social Welfare Department does not sanction Development Fee approved by Shikshan Shulka Samiti (Govt. of Maharashtra), then the Reserve Category students shall pay the development fee as applicable.

The candidates who are graduated from other than University of Mumbai have to pay following fee in **cash**, to be paid to University of Mumbai for Eligibility, Enrollment & towards "Document Verification Charges" to the University from where the candidate is graduated:

<b>Particulars</b>	<b>Universities in Maharashtra State</b>	<b>Universities out of Maharashtra State</b>
Fee for Provisional Statement of Eligibility	Rs.220/- Rs.320/- (Tech.Univ.)	Rs.320/-
Enrolment Fee	Rs.220/-	Rs.220/-
Fee for Education Verification from the last attended University	Rs.800/-	Rs.800/-

**(The fees will be accepted between 11.00 am to 5.30 pm on the dates mentioned in Allotment letter)**

**PROF. DR. UDAY SALUNKHE**  
**GROUP DIRECTOR**